



VISA FOR STUDENT (Visa D)

The complete file should be lodged in 3 sets: 1 original and 2 copies

Please arrange your documents according to this checklist

A. General requirements :

1. [Visa application form](#) duly completed and signed;
2. Passport with validity of at least 3 months longer than the validity period of the D visa (15 months);
3. Copy of the data page of the passport together with all pages having visas and stamps;
4. One (1) passport sized photo with white background and not older than 6 months;
5. Non-refundable visa application fee to be paid upon submission of visa application;
6. If without scholarship : **Proof of payment of the contribution fee**

As of March 2015, the processing of visa D applications will require payment of an extra contribution to be deposited directly in a bank account in Belgium prior to the submission of the application file. Carefully read the information [HERE](#).

B. Supporting documents :

Proof of registration

Three attestations are taken into consideration to prove that you are a regular student in a higher education establishment organised, recognised or subsidised by the public authorities

- ⇒ the attestation of registration as a regular student in a programme of courses of university or non-university higher education, or
- ⇒ the attestation of admission or pre-registration in a programme of courses of university or non-university higher education. This document must specify the conditions accompanying the definitive registration, or
- ⇒ the attestation of registration for an admission examination (a test or set of tests which must be passed before registration).

Proof that you satisfy the conditions for access to higher education

- ⇒ diploma, academic records, attestation of the application for equivalence or decision / dispatch of equivalence

Proof of financial means

- ⇒ **Scholarship**

Original attestation of an official scholarship of minimum 679€/month.

The confirmation of a scholarship from the Belgian government (VLIR/ERASMUS MUNDUS) will be sent directly to the Embassy prior to the visa application, while the proof of a scholarship granted by a university has to be submitted by the applicant.

⇒ **Bank transfer**

Some universities allow their students to deposit money into their bank account for the first year of study. They then transfer this amount, in monthly installments, to an account opened by the student when he/she arrives in Belgium. The Immigration Office accepts this payment as valid proof of sufficient means of subsistence on condition that the student presents in her/ his visa application a document from the university attesting the payment of a sum of money covering the first year of studies and indicating that "an amount equivalent to that which a student must have each month will be transferred to the student's account".

⇒ **Sponsorship** (If sponsor is based in Belgium)

- Original Affidavit of Support ("*BIJLAGE 32 / Annexe 32*"), legalized by the Belgian municipality where the sponsor is registered
- Copy of Belgian ID card or Resident ID card
- Family Composition of the sponsor ("*Samenstelling van het Gezin / Composition de Ménage*") to be obtained from the sponsor's Belgian municipality
- Recent proof of income of the sponsor (3 last months' salary slips and last income tax assessment paper from the Finance Department in Belgium)

⇒ **Sponsorship** (If sponsor is based in the Philippines)

*Note that a Student can only have 1 official sponsor. The documents of the sponsor are subject for evaluation.

- Original Affidavit of Support ("*BIJLAGE 32 / Annexe 32*"), to be legalized by the Belgian Embassy in Manila
- Copy of valid government-issued ID
- Family Composition of the sponsor (List of the members of the household with details on the members' occupation and their relationship to the sponsor)
- Proof of professional activity:
 - If employed: Employment Certificate indicating the position and compensation details, payslips for the last 3 months, latest Income Tax Return
 - If self-employed: DTI/SEC registration of the company, business permit, latest Income Tax Return
- Proof of solvency: bank certificate with statements for the last 6 months

NBI Clearance

- ⇒ Issued at most 6 months before the visa application, with the DFA-apostille to be submitted if:
- 21 years old and above: enrolled in a public university
 - 18 years old and above: enrolled in a private institution

Medical certificate

- ⇒ Medical Certificate attesting that you are not carrying any of the diseases which might endanger public health, from one of the [Embassy's accredited clinics](#)